



BOARD OF GOVERNORS EXPECTATIONS

Mission

The Sons of Norway Foundation is dedicated to funding activities that preserve and promote Norwegian heritage, positively affect members, and make Sons of Norway communities a more vibrant place to live.

Position

The Foundation Board of Governors (FBG) will support the work of the Sons of Norway Foundation (Foundation) and provide mission-based leadership and strategic governance. While day-to-day operations are led by the Foundation Director who reports to the CEO, the Board-staff relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

Leadership, Governance and Oversight

- Serve as a trusted advisor to the Director as s/he develops and develops and implements the Foundation's strategic plan;
- Review agenda and supporting materials prior to board and committee meetings;
- Approve the Foundation's annual budget, audit reports, and material business decisions being informed of, and meeting all, legal and fiduciary responsibilities;
- Assist the Nominating Committee in identifying and recruiting other Governors;
- Partner with the Director and other board members to ensure that board resolutions are implemented;
- Serve on committees or task forces by accepting special assignments;
- Represent the Sons of Norway Foundation to stakeholders and act as an ambassador for the organization
- Ensure the Foundation's commitment to a diverse board and staff that reflects the communities we serve

Board Philanthropy

FBG members will consider philanthropy a priority and make annual gifts that reflect that priority. So that the Foundation can credibly solicit contributions from other foundations, organizations, and individuals, the Foundation expects 100 percent Governor participation by making an annual contribution that is commensurate with his/her ability.

Board Terms/Participation

Sons of Norway Foundation's Governors will serve a two-year term and are eligible for re-appointment up to a total of three consecutive terms. In-person meetings are held two times each year in the Minneapolis, Minnesota area and typically last 2.5 days during the first full weeks of May and November. Teleconferences are scheduled every-other month between in-person meetings.

Qualifications

FBG membership is an extraordinary opportunity for an individual with a proven track record of board leadership and who is passionate about the Sons of Norway Foundation's mission and promoting Nordic values. His/her accomplishments will allow him/her to attract other well-qualified, high-performing board members.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- Commitment to and understanding of the Foundation's grant and scholarship recipients
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities that include integrity, credibility, and a passion for improving the lives of the Foundation's beneficiaries
- Technical skills required to participate in meetings via video conference and conduct business through electronic means.

Service on the Sons of Norway Foundation's Board of Directors is without remuneration. Travel to board meetings and costs in relation to Board Members' duties are required to be communicated with the Foundation Director in advance of the activity.

Thank you for your interest in service with the Sons of Norway Foundation Board of Governors. If you have any questions please contact our Foundation Director, Corrie Maki Knudson, at foundation@sofn.com or 612.821.4632.